



2025 OPERATION SCHOOL BELL WALMART PROGRAM (ASSISTANCE LEAGUE TULSA)

Counselor: ____ **[From Spreadsheet Column I]** ____

Assistance League of Tulsa will help provide new school clothing to students in need from your school through the Operation School Bell program at a local area Walmart store.

School Name: Anderson	Walmart address: Bixby
Students Allotted: 16	Shopping Date: Oct 9 F
OSB Contacts: Kathy Harper 918-760-6802 Barbara Walters 918-638-4202	Check-in Times: 3pm Final Check-out Time: 6:15 p.m.
barbara.walters@altulsa.org jandkharper@cox.net	Student List Due: Oct 10

THINGS TO DO

1. **Select Students** – Choose those with the greatest need in grades Pre-K–5/6, who are attending your school. Siblings enrolled in your school in these grades should be included in your allocation of students. Please ask the child if they have siblings attending the school. Please do not exceed your allotted number.
2. **Permission Form** – Send the Permission Form to notify the parents that their child has been selected to participate. Parents should sign and return this to you for your records. Children who have returned permission forms to you can be placed on the list for the OSB scheduler. This form is for your records. We do not need a copy of the Permission Form.
3. **List of Student Shoppers** – Email the completed List of Student Shoppers form to the scheduler by the above due date. The subject line of your email should be (Your School Name) OSB List.
4. **Walmart Shopping Event Parent Reminders** – Please copy the reminder sheet and send the reminders to the families on your list two different dates. That way, they won't forget! You will need to fill in child/children's names, location, and date.

THINGS TO REMEMBER

1. A parent or a responsible adult must bring the student to the Walmart and must stay with the student during the shopping event. There can be exceptions made and the parent/guardian/counselor may shop for children.
2. No-shows will not be rescheduled.
3. Several times last year we needed to contact the counselor for help. If you cannot come to the event, we will need a cell number where we can reach you. Principals and counselors are encouraged to come to the shopping event as your help is greatly appreciated. School staff who can interpret for non-English speakers are also immensely helpful in making the experience successful for many families.

Thank you for your participation. We look forward to partnering with you in this worthwhile program.

